



To apply for membership to Law Enforcement Online, please enter your information below, save the form, and submit your completed application to the LEO Membership Office by email at [membership@leo.gov](mailto:membership@leo.gov) .

Alternatively, you can print your completed application and submit it by fax or by mail:

Fax to: (877) 2 FAX LEO (877-232-9536)

Law Enforcement Online

Attn: Membership Office

402 Johnston Hall

Baton Rouge, LA 70803



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 (877) 232-9536  
 Law Enforcement Online  
 402 Johnston Hall  
 Baton Rouge, LA 70803  
 membership@leo.gov

**Law Enforcement Online  
 LEO User Application**

**WARNING**

LEO is an official U.S. Government system for authorized use only by authorized members of the law enforcement, criminal justice and public safety community. Information presented in this system is considered sensitive but not classified and is for official law enforcement/criminal justice/public safety use only. The use of this system will be monitored for security and administration purposes and accessing this system constitutes consent to such monitoring. Any unauthorized access of this system or unauthorized use of the information provided on the LEO network is prohibited and may be subject to criminal and civil penalties under federal law.

This FBI system is for the sole use of authorized users for official business only. You have no expectation of privacy in its use. To protect the system from unauthorized use and to insure that the system is functioning properly, individuals using this computer are subject to having all their activities on this system monitored and recorded by system personnel. Anyone using this system expressly consents to such monitoring and is advised that if such monitoring reveals evidence of possible abuse or criminal activity, system personnel may provide the results of such monitoring to appropriate officials.

LEO will collect and store system and network related information in a persistent cookie. The purpose of collecting and storing this information is so that LEO can enhance its security by employing advanced authentication reliant on this information. The information is encrypted and LEO will not share this with any unauthorized parties.

Warning! The use of publicly accessible computers ( e.g. libraries, airports, cafes, hotels, etc.) to access LEO is unauthorized. This type of usage may result in the involuntary dissemination of information to unauthorized entities. Data may be left on this computer resulting in the next person using this machine the ability to view your data.

**PRIVACY ACT STATEMENT**

General - This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974) for individuals completing LEO user application forms. Authority - LEO is a federally funded national communications system established by the FBI. Application information is solicited under the authority of the Federal Records Act (Title 44, United States Code) and implementing regulations (Title 36, Code of Federal Regulations, chapter XII). Purpose and Use - The principal purposes of LEO user application forms are to collect information needed to determine qualifying factors for authorized use, and verification of identity. This completed application will be used to register this account as a qualified LEO account. All or part of the submitted information may be disclosed outside the FBI to federal, state, local, or tribal law enforcement agencies charged with the responsibility of investigating a violation or potential violation of the law and to applicant agency or organization to periodically verify continued access to LEO. Disclosure may otherwise be made pursuant to the routine uses most recently published in the Federal Register for the FBI's Central Records System (Justice/FBI 002). Failure to provide the requested information shall result in the denial of this application.

**Instructions:** Type or write the information requested. **SECTIONS 1-3 ARE MANDATORY. SECTIONS 4-6 ARE REQUIRED FOR CONTRACTORS, SPONSORED AND INTERNATIONAL USERS.** Fax, mail, or e-mail the completed application to the information located in the upper right hand portion of page one of this form. **IMPORTANT:** Non-legible applications will not be processed.

**1. Applicant Information**

<b>Applicant Name (Last, First, MI) :</b>	
<b>Title / Position:</b> (do not abbreviate)	
<b>Email Address:</b>	
<b>Are you a US citizen?</b>	<b>Country of Citizenship, List all:</b>
Yes      No	

**2. Applicant Security Verification Information**

<b>Social Security Number or Passport # if International:</b>  -      -	<b>Date of Birth:</b>	<b>Gender :</b>  Male  Female	<b>Code Word: (ex: Mother's Maiden Name)</b>
<b>Are you a Sworn Law Enforcement Officer (arresting powers)?</b>  Yes      No		<b>Do you want to share your LEO email address with HSIN, RISSNET, and INTELINK users?</b>  Yes      No	
<b>Please Enter ORI:</b> (Mandatory for N-DEx users)			
<b>Are you an Intelligence Analyst</b>  Yes      No	<b>Are you a UNet user?</b> Yes      No  If yes, please enter email address:		

**3. Employing Agency / Organization Information**

<b>Agency / Org Name:</b>							
<b>Agency / Jurisdiction:</b>	Local	State	Federal	Tribal	FBI Contractor	Sponsored Applicant	International User
<b>Agency / Org Type:</b>	Law Enforcement		Military	Emergency Management		Government/Other	
<b>Specify Government/Other:</b>							
<b>Business Address:</b> (No P.O. Boxes)				<b>Phone:</b>			
				<b>Alternate Phone:</b>			



# If you are an FBI Contractor, Sponsored Applicant, or International User, sections 4, 5, and 6 must be completed.

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## 4. Sponsoring Person Information

If you are an FBI Contractor, sponsoring person must be a current FBI employee with an active LEO account. If you are a Sponsored Applicant, sponsoring person must have an active LEO account. If you are an International User, sponsoring person must be an FBI Legal Attaché or FBI Assistant Legal Attaché.

Sponsoring person's Name (Last, First, MI):

Agency:

Title / Position:  
(do not abbreviate)

Business Mailing Address:  
(no PO Boxes)

Phone:

Alternate Phone:

LEO E-mail:

Alternate E-mail:

## 5. Name and Description of Project, Justification of Access

Project or Law Enforcement related work description:

Length of Access requested if membership is requested for a project or special event

From:

To:

Restricted Access if requested: LEO Email Only

Specific SIG only access

- requires Moderator to complete section 7

## 6. Sponsoring Person / Point of Contact Certification (Please complete signature lines)

**I hereby certify that the above named individual is authorized to have access to the Law Enforcement Online (LEO) system. Additionally, I agree that I must re-certify access to LEO for the above named individual every six months.**

X

SIGNATURE

MONTH / DAY / YEAR

## 7. Optional Moderator's Information

Moderator's Name:

SIG's / VCC's Requested for LEO Applicant:

X

MODERATOR'S SIGNATURE

MONTH / DAY / YEAR